

Oskaloosa Library Board of Trustees

Minutes

6 September 2022

Board Members and Adjuncts Present:

President, Jenni Best; Treasurer, Erin Subelka; Secretary, Greg Barnard; Lori Whaley; Stephanie Spencer; Doug Bond; Heath Flax; Library Director, Cheryl Sylvester.

Call to Order: 6:02 pm

No Strategic Plan/ Devoted Time Session-- Trudi in transit home.

August Minutes:

-- Stephanie noted the date was incorrect; minutes approved as amended.

Financials: Treasurer's report

-- All insurance bills have been paid; Jenni and Erin submitted information to the insurance company's auditor.

-- Re: the budget-- We are expecting more (perhaps \$4,000 or so) from city, as well as more from NEKLS.

-- We received a late bill (from last fiscal year) from Audiobooks (citing billing issues) putting us over item budget.

-- The Treasurer's report was approved.

Director's Report:

-- Cheryl reported a notable increase in numbers post-Covid-- especially Summer Reading and children's book circulation.

-- the Library has a new hire-- Lisa Chamberlain is our new Children's Librarian, with additional circulation desk duties, as well.

-- Cheryl indicated she is looking at a few grants as possible income supplements. Much discussion ensued amongst board members, regarding possible needs and uses for such: ceiling repair and repainting; meeting room repainting; after-hours accessibility options; possible (in conjunction with Jefferson County Service Organization) grant for outdoor Smart Bench, possible locations (Little Red Barn?) for same. Cheryl was asked to follow up with more on available grants and their guidelines.

-- Cheryl noted (probably under "Old Business") we have reached the point of scheduled (for October) replacement for 2 computers-- she is looking into NEKLS' tech advisor's recommendation of Dell's "all-in-one" units and is inclined toward that option.

New Business:

-- Cheryl recommended the Board consider a "Change of Hours", in part to accommodate students with after-school activities and their parents. After discussion, it was agreed and the Board approved a schedule as follows:

Mon-Thurs 10-6

Friday 9-5

Sat 9-1

Heath moved to adjourn, Lori and Doug seconded, all approved enthusiastically.