

Friends Of Oskaloosa Library FOOLs Minutes
Unapproved – to be reviewed and approved at next meeting

Date: November 15, 2023

Location: Oskaloosa Public Library, 5:15 pm

Meeting Called to Order 5:15 pm

Officers and Members Present

President Margaret Fast, Treasurer Jeannette Hierstein, Co-Treasurer Melinda Dick-Lang, Secretary Carol Snyder, Library Board of Trustees (LBOT) President Doug Bond, LBOT Kim Smith, Library Director Cheryl Sylvester, Members; Jeniffer Trowbridge, Jo Cross, Clarice Dick.

The Board Minutes from the August 2023 meeting were passed around and favorably reviewed.

Library Board of Trustees Report

Doug informed the group that the Board is reviewing the Library Policies.

They are also going over staff evaluations.

Following the plan to enhance library visibility, the recently acquired photo booth was mentioned. Discussion followed about its availability, seasonal use, and finding an easy to access storage location. More discussion will later.

Treasurer Report

- Melinda and Jeannette report current balance of \$7,188.66.

Recent deposit was \$305 from bookstore sales. Recent expense was \$27 for paint and supplies in remodeling a room of the bookstore.

The bookstore continues to provide revenue for regular bank deposits.

- The duplicate check to the library was reimbursed to FOOLs.

Previous Business

- Book Bag Update – a sample bag with newly designed logo and printing size was passed around with favorable agreement to have 80 bags printed.

- Carol reported the cost to print eighty logo book bags would be \$200. They will be available at the Local Artists Holiday Show and Sale event and at the library.

- Jeannette motioned to proceed with the logo bag project and printing payment of \$200. Jeniffer seconded the motion. Motion passed unanimously.

Library Director Report

- Sammy Herzberg will become Library Director in January. Margaret welcomed Cheryl to continue meeting with the group as a FOOLs member.

New Business

- Bookstore Local Artists Holiday Sale Event Dec. 9th, 9:00 am – 1:00 pm. Ten vendors contacted with seven positive responses so far. Follow-ups with vendors to continue.
- Jo will enlist a Salvation Army bell ringer in front of the store. All proceeds will remain in Jefferson County.

- Margaret questioned how FOOLs can best make decisions on expenditures. Discussion of possible by-law wording for type of item. Also, who makes the request and if there should be a minimum amount requiring a meeting consensus. There was general agreement that reasonable expenses on necessary items should be at treasurer's discretion for maintenance of library or bookstore.
- Margaret noted occasional newspaper ads would be advantageous. Jeniffer reported a 2 x 2 ad with a border would be \$24. All agreed it good to support the local paper. Carol will notify the paper with a newsworthy article about the Dec. 9th event.
- Doug mentioned Nextdoor, Tik Tok, and SnapChat as other free Social Media advertising options. This will be pursued more as Sammy is on board.
- Plan to develop a yearly calendar list of FOOLs and Library events, such as Treats for Sweets, Plant Sale, Friends of Library Week, etc. include ideas such as planting bulbs early for blooms for plant sale. Library staff will discuss with Sammy, and this will be revisited early next year.

- Volunteer Opportunities
 1. House Cleaning Day at Book Store – noon Dec. 2
 2. Mrs. Claus will be at the library Dec. 9th 10:00 am. FOOLs volunteers needed to make cookies.

Jo moved to adjourn the meeting; Jeannette seconded.
Meeting adjourned at 6:15 pm.